

DISTRICT 50 HAWAII LIONS
Eyeglass Recycling Committee

GUIDELINES FOR CLEANING, PACKING AND DELIVERY OF USED EYEGLASSES
(Revised 7/3/22)

1. Hawaii Lions will accept used eyeglasses only (lenses and frames as one complete unit). Do not send loose lenses, frames, cases and attachments.
2. All used eyeglasses must be washed and cleaned thoroughly (soap and water)
3. Eyeglasses, including sunglasses, should be packed single layered with newspaper between each layer. **DO NOT** wrap individually. Add crumpled newspapers on top, as required, to prevent shifting of glasses.
4. Apple boxes are ideal for packing or Xerox boxes. Arrange with your local supermarket to save the apple boxes for you. **NO SQUARE or TALL BOXES** because it is difficult to stack a pallet with odd shaped boxes at our storage.
5. Label each box with contents and name of your club (**see attached copy**). Make as many copies of label as needed. Attach labels securely on opposite corners of each box for inventory purposes. Be sure to e-mail the number of eyeglasses (clear and sun) to the Recycled Eyeglass Committee Co-Chairs.
6. After packing:
 - a. **Oahu Clubs:** Our new storage site is at DHX (Dependable Hawaiian Express) located 432 Pacific St. The contact person is Office Manager, Melissa who can be reached at 841-7311. She will give you drop-off instructions. Be sure to notify the Used Eyeglass Co-Chairs of the number of boxed eyeglasses being stored. Co-Chair Lion Jennifer Shintani contact information is jennifer@alan-shintani.com or 808-628-1750. Please leave a message if not available.
 - b. **Neighbor Island Clubs: (Note a change in shipping instructions)**
To ship your eyeglasses to Honolulu, arrange through the Used Eyeglass Chair who will complete necessary paperwork with the Customer Service Department – ph 543-9311. **Bill of lading will be sent to your port.** Call your port before taking your boxes of eyeglasses down to be sure they received the paperwork from Honolulu.
Co-Chair SVDG Lori Inouye-Yamashita contact information is Lionlori.i.y@gmail.com or 808-728-0830. Please leave a message if not available.

Please inform your port manager that the boxes be shipped in ‘**MIXED CONTAINER**’ not on pallets.

Used Eyeglass Co-Chairs will pick up your shipment of eyeglasses in Honolulu and deliver to our storage site.

NOTE: Young Brothers will ship the boxes to Honolulu at no cost for Hawaii Lions; **do not use anyone else.**

7. Distribution: Used Eyeglass Co-Chairpersons will coordinate distribution of boxes of used eyeglasses from the D50 storage to organizations / businesses going on medical missions.

Distributions to other locations may be arranged.

