

BY-LAWS

Revisions Adopted 7/1/16

ARTICLE I - NOMINATION AND ELECTION

SECTION A. The District Governor shall appoint by written notification received at least sixty (60) days prior to the district convention, a Nomination Committee of not less than three (3) and no more than five (5) members, each of whom shall be a member in good standing of a different Lions club in good standing in the district, and shall not through the duration of their appointment hold any district cabinet or international office either by election or appointment.

SECTION B. The name and address of the committee chair, together with the names of the committee members shall be included in the Official Call for the Annual District Convention.

SECTION C. Notice of Intention:

1. Any member of a club in the District seeking the office of District Governor, First Vice District Governor or Second Vice District Governor shall file an intention to so run in writing with the Nominations Committee forty-five (45) days prior to the day of the Convention, and furnish therewith evidence of compliance with the qualifications for said office as set out in the International Constitution and By-laws. The Nominations Committee shall prepare and mail a list of names of those nominated to each club in the District at least thirty (30) days before the Convention. The Nominations Committee shall place in nomination at the District Convention:

a. The names of all candidates so qualified for Second Vice District Governor.

b. The name of the incumbent First Vice District Governor as the nominee for District Governor, and the names of all candidates so qualified for District Governor.

c. The name of the incumbent Second Vice District Governor as the nominee for First Vice District Governor, and the names of all candidates so qualified for First Vice District Governor.

2. If no candidates are so received or so qualified, then, and only then, nominations of a qualified candidates for the office may be made from the floor. Each candidate shall be allowed one nominating speech of no more than five (5) minutes duration, and one seconding speech of no more than three (3) minutes duration.

SECTION D. The District Governor shall appoint, upon receipt from the Nominations Committee of the candidates, but in no event within twenty-one (21) days prior to the Annual District Convention, an Elections Committee of five (5) members who shall each be a member of a different regular chartered Lions Club in good standing within the District, and shall not at the time of their appointment, hold any District or International office. This Committee shall conduct the election.

SECTION E. The election shall be by secret ballot, with the candidate or candidates required to secure a majority of the votes cast by the delegates present and voting in order to be declared elected; for purpose of such election, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions. If, on the first ballot, and subsequent ballots, no candidates

receives a majority, the candidate or tied candidates receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority. In case of a tie on any ballot, balloting shall continue on the tied candidates until one is elected.

SECTION F. The ballot for election of District Governor or First Vice District Governor or Second Vice District Governor shall be separate from all other matters voted on.

SECTION G. Vacancy

1. In the event of a vacancy occurring in the office of District Governor, the First Vice District Governor shall act as the District Governor and shall perform the duties of, and have the same authority as, the District Governor until such time as said vacancy is filled by the International Board of Directors for the remainder of the term.

2. Each District Governor, First Vice District Governor, and Second Vice District Governor shall serve for a term of one year only, which term shall commence with the close of the International Convention held in the year of the election, if so held, but if not, then on July 1 next following the election and shall terminate with the close of the International Convention held on the following calendar year of the election, if so held, but if not, then on June 30 of the calendar year next following the election.

SECTION H. In the event of a vacancy occurring in the office of the First Vice District Governor or the Second Vice District Governor, the District Secretary shall call a meeting of the District Governor's Cabinet, the present and past International Officers and the past District Governors within fifteen (15) days for the purpose of electing, by a simple majority vote, a successor.

ARTICLE II - DUTIES OF OFFICERS

SECTION A. District Governor. The District Governor shall act under the general supervision of the International Board of Directors as the representative of the International Association of Lions Clubs and shall have general supervision over all Lions Clubs therein. In addition, in the District, the District Governor shall:

1. Further the Purpose and Objects of this Association;
2. Supervise organization of new Lions Clubs;
3. Promote cordial relations among the chartered Lions Clubs;
4. Preside over all Cabinet, Convention and other District meetings;
5. Endeavor to visit each club at least once during the term of office;
6. Exercise such supervision and authority over Cabinet Officers and District Committee appointees as is provided in the District Constitution;
7. Submit a current itemized statement of total District receipts and expenditures to District Convention;
8. Submit such other reports and perform such other duties as may be required by the International Board of Directors;
9. Deliver, forthwith, at the termination of the term of office, all District accounts and records to the successor in office;
10. In the event of the absence of the District Governor or of an inability to perform the duties as the presiding officer and chief executive of the District, the First Vice District Governor shall perform the duties of the District Governor during

the time of such temporary absence or inability. The First Vice District Governor shall have the same authority as the District Governor, except the authority to appoint.

11. The District Governor shall have the authority to dismiss any Region Chair or any other officer appointed by the District Governor for good and sufficient reason.

12. The District Governor shall strictly adhere to the approved budget and shall not incur obligations in any fiscal year which will create a deficit in said fiscal year. Any expenditure over and above income derived in any one year which in the opinion of the District Governor and the Cabinet deem necessary to serve the best interests of the District, must be duly authorized by the majority of the clubs in the District prior to its implementation as prescribed in Article V, Section H, Subsection 8 of the District Constitution.

SECTION B. First Vice District Governor. The First Vice District Governor, subject to the supervision and direction of the District Governor, shall be chief administrative assistant to the District Governor. The specific responsibilities shall be:

1. Further the Purpose and Objects of this Association.
2. Plan an active role in membership development including extension of new clubs and leadership development within the District.
3. Familiarize oneself with the duties of District Governor so in the event of a vacancy in the office of District Governor, will be prepared to assume the duties and responsibilities of said office.
4. Perform such administrative duties as may be assigned by the District Governor.
5. Perform such other functions and acts as may be required by the International Board of Directors through other directives.
6. Actively participate in all cabinet meetings and conduct all meetings in the absence of the District Governor.
7. Participate in the Board of Governors meetings as appropriate.
8. Participate in the preparation of the District budget.
9. Engage actively in all matter to be continued during the next year, and
10. At the request of the District Governor, supervise appropriate District committees and participate in review of strengths and weaknesses of the District.

SECTION C. Second Vice District Governor. The Second Vice District Governor is subject to the supervision and direction of the District Governor. His/her specific responsibilities shall be to:

1. Further the purposes of this Association.
2. Actively participate and inspire other District Officers to administer and promote effective membership growth and new club organization.
3. Perform such duties as assigned by the District Governor, including assisting the District membership development and retention chairperson.
4. Perform such other functions and act as required by the policy of this Association.
5. Actively participate in all Cabinet meetings and conduct all meetings in the absence of the District Governor and the First Vice District Governor.

6. Participate in the preparation of the District budget.
7. Actively engage in all matters to be continued during the following year.
8. At the request of the District Governor, supervise appropriate District committees and participate in the review of strengths and weaknesses of the District.

SECTION D. Cabinet Secretary. Under the supervision and direction of the District Governor and the Cabinet, the Secretary shall keep an accurate record of the proceedings of the Annual Meeting of the District and of all meetings of the Cabinet. Proceedings of the Annual District Convention, annual club report and the District Governor's annual report shall be compiled in record form by the Secretary and distributed to each member of the District Governor's Cabinet and each club in the District. The Secretary shall sign all notices issued by this District and shall assist the District Governor and the Cabinet in conducting the business of the District, and shall perform such duties as are specified or implied in the Constitution and By-laws of the District or as may be assigned from time to time by the Cabinet. The Secretary shall also be responsible to file complete District records at the District 50 Office, including the cabinet meeting minutes and financial reports. The Cabinet Secretary shall coordinate the filing of the meeting minutes and financial reports with the Hawaii Lions Foundation Secretary.

SECTION E. Cabinet Treasurer. The Cabinet Treasurer shall sign all financial notices and documents issued by this District, keep the accounts, receive all monies paid to the District, and shall make annual reports at the Convention, to the Cabinet at the meeting of said Cabinet immediately preceding the annual meeting of the District, and at such other times as said Cabinet may require. The Cabinet Treasurer shall timely file all appropriate tax returns, and such other reports as may be required covering such fiscal matters occurring during the period of time served by said Treasurer. The Cabinet Treasurer shall deposit all monies received in such bank or banks as may be designated by the Cabinet, and shall disburse the same by order of said Cabinet. The accounts, book and records shall at all times be open to the inspection of the Cabinet, the District Governor and any auditors named by the incoming District Governor, or by the delegates in convention assembled. The Cabinet Treasurer shall give bond for the protection of the District's funds as provided in Article V, Section G of the District Constitution. The books and records of the Treasurer shall be closed as of June 30 and turned over to the incoming officers not later than July 15 immediately following. Following an audit of the Treasurer's accounts and books, all records shall be filed with District 50 records.

SECTION F. Region Chair. The Region Chair shall:

1. Attend the regular and special meeting of the Cabinet;
2. Assist the District Governor, the First Vice District Governor and the Second Vice District Governor in promoting Lionism in the Region by performing such duties as may be delegated from time to time by the District Governor;
3. Endeavor to have every club in the Region operating under a duly adopted Club Constitution and By-laws;
4. Promote representation at International and District Conventions by at least full quota of delegates to which clubs in the Region are entitled;

5. Supervise and assist the Zone Chairs for the Region in the performance of their official duties and cooperate with them in arranging and holding District Governor's Zone Advisory Committee meetings.

6. Promote the Club Quality Initiative to the clubs within the zone and work in concert with the District GMT Coordinator, the District GLT Coordinator and the District Governor Team to implement the program within the zone.

SECTION G. Zone Chair. The Zone Chair shall:

1. Attend the regular and special meetings of the Cabinet;
2. Make a written report of each District Governor's Zone Advisory meeting and send copies to the District Governor, the First Vice District Governor and the Second Vice District Governor, Region Chair and to each club President in the Zone in a prompt manner;
3. Endeavor to have every club within the Zone operating under a duly adopted Constitution and By-laws;
4. Arrange with the cooperation of the Region Chair regular scheduled Zone Advisory meetings;
5. Encourage inter-club meetings and social activities;
6. Promote attendance at International and District Conventions by at least their full quota of delegates to which clubs in the Zones are entitled.

7. Promote the Club Quality Initiative to the clubs within the zone and work in concert with the District GMT Coordinator the District GLT Coordinator and the District Governor Team to implement the program within the zone.

SECTION H. Sergeant At Arms. The Sergeant At Arms shall maintain order and decorum at the respective convention and meetings and perform such other duties as are incident to his/her office under ROBERT'S RULES OF ORDER, NEWLY REVISED.

SECTION I. District Governor's Cabinet. The District Governor's Cabinet shall:

1. Assist the District Governor in the performance of the District Governor's duties and in the formulation of administrative plans and policies affecting the welfare of Lionism within the District;
2. Serve in an advisory and administrative capacity only;
3. Supervise and advise the District Governor in all financial matters pertaining to the District affairs;
4. Receive from the Region and Zone Chairmen reports and any recommendations which concern the clubs and Zones.

SECTION J. District Governor's Zone Advisory Committee. The District Governor's Zone Advisory Committee shall assist the Zone Chairs in an advisory capacity, procure recommendations affecting the welfare of Lionism and the clubs in the Zones, and relay the same through the Zone Chairs to the District Governor and the Cabinet.

ARTICLE III - COMMITTEES

SECTION A. At the Annual Convention, or within fifteen (15) days after taking office, the District Governor may appoint a Chairperson for each of the following Standing Committees. The appointment of the Nominations Committee shall require approval of the District Cabinet.

1. The District Governor, the First Vice District Governor and the Second Vice District Governor shall be ex-officio members of all committees.

2. Whenever possible each Committee shall constitute members from different regular chartered Lions Clubs within the District.

3. Each Committee shall submit an annual report in writing to the District Governor no later than twenty (20) days prior to the District Convention.

4. To assure efficient planning of the Annual District Convention, the District Governor may appoint special ad hoc committees as deemed necessary.

5. Except where special authority is given by the District Cabinet, no Committee shall implement any planned action or

SECTION B. Standing Committees.

1. AWARDS AND RECOGNITION. To determine awards and recognition on a District, Zone, or Club basis; to review and recommend rules for those selected awards and recognition; to select awards and to educate the District regarding International awards. Award recognition for the BEST CLUB shall be based on the period from April 1 of the previous year to the end of March of the current fiscal year. Zone awards and recognition shall be based on the period from July 1 to the end of March of the current fiscal year.

2. BOARD OF GOVERNORS. There shall be established a committee known as the District Board of Governors. The membership of the Board shall be comprised of the immediate past five (5) District Governors and the incumbent District Governor. The Board of Governors shall be responsible for the operation and supervision of the District 50 Office and shall:

a. Submit the yearly budget for the District 50 Office to the District Finance Committee prior to the first Cabinet meeting for inclusion in the District 50 overall budget;

b. Present to the annual convention for approval by a majority of the delegates present in person, the exact location of the convention to be held at least two (2) years hence. The rotation of conventions to various counties as set forth in the Constitution shall be followed; and

c. Perform such other duties as may be requested by the District Governor.

3. CONSTITUTION/BY-LAWS & POLICY. To study and become thoroughly familiar with the Lions International Constitution and By-laws and those of District 50 Hawaii. To receive and report all proposed amendments not in conflict with the International Constitution and By-laws. To maintain the Constitution, By-laws and Policies up to date consistent with the progress and growth of the District and to suggest changes that will enhance the cause of Lionism.

4. DISTRICT CONVENTION. The District Convention Committee is an operating committee of District 50. It is charged with the planning and execution of the District Convention, including arranging for housing, registration, meals, convention hall and meeting rooms, design, procurement and distribution of the convention souvenir pins, publication of the convention souvenir booklet, planning and execution of the convention programs in concert with requirements of the District Governor and the Cabinet and other convention related activities. It shall be responsible for the proper budgeting, expenditure and accounting of all convention

funds as delineated under Article VII of the District 50 Constitution. The District Convention Committee shall administer the convention funds without co-mingling funds and all funds shall be controlled and maintained according to generally accepted accounting principles and auditing standards. The scope of the District Convention Committee shall include:

a. To plan and submit to the District Governor for approval a detailed plan for the Annual District Convention. The District Governor, by and with the consent of the Cabinet, shall arrange a convention program and the same shall be the Order of the Day for all sessions. The Rule of Order, appointment of Parliamentarian, appointment of Sergeant At Arms and Assistant Sergeant At Arms shall be the sole privilege of the District Governor. The Chairperson of the Convention Committee shall recommend to the District Governor persons to be appointed to the following ad hoc subcommittees:

(1) CREDENTIALS. To this committee shall be referred questions and credentials of Delegates and Alternates by Club Secretaries. It shall keep an accurate record of the number and identity of Delegates and Alternates present at the Annual District Convention and report to the Convention at the time provided in the Order of Business.

(2) REGISTRATION/RECEPTION. To plan for the efficient registration of Delegates and Alternates, distribute pertinent materials and arrange for the proper reception of Dignitaries.

(3) CONVENTION RULES. To draft the rules for the Annual District Convention and submit them to the District Governor for approval.

(4) NECROLOGY. To plan the details for the necrology service to be conducted with solemn dignity and remembrance.

b. Convention Fund Tax

(1) The convention fund tax of fifty (\$0.50) cents is levied semi-annually upon each Lion member of District 50.

(2) The fund shall be turned over to the District Convention Committee by the Cabinet Treasurer and it shall be controlled and maintained according to generally accepted accounting principles and auditing standards.

(3) The funds shall be used but not limited to the following purposes of the convention.

(a) Organizing and planning the convention, communication cost; printing of materials.

(b) Payment and rental of facilities.

(c) Payment for meals of speakers and special guests not provided otherwise.

(d) Payment for entertainment not provided otherwise.

(e) Payment for leis and gifts incidental to the convention and not provided for by other accounts.

(f) Payment for convention printed materials and programs not provided for by other accounts.

(g) Payment for printing of the convention proceedings.

(h) Advancement of funds for registration and procurement of materials and supplies related to registration and reimbursable from convention registration fund.

(i) Secretarial services.

(4) Unexpended balance of the Convention Fund Tax shall be transferred to the Administrative Reserve Fund, as provided in Article V of the Constitution.

c. Convention Registration

(1) Convention Registration Fee shall be charged to each delegate, alternate and other Lions attending the District Convention. The amount of the fee shall be recommended by the Convention Committee to the District Governor who shall set the fee pursuant to Article VII, Section A of the Constitution.

(2) The Registration Fee shall be used to pay for all registration costs inclusive of convention badge, souvenir pins, printing of convention programs, incidental expenses and a nominal amount for the convention booklet included with each registration packet.

(3) Convention Booklet.

(a) The publication of the convention souvenir booklet is the responsibility of the District Convention Committee. Funds to publish the souvenir program shall be from income derived by sales of advertising space, subscription from participating Lions Clubs and a token amount to be included as part of the convention registration fee.

(b) The Convention Committee may provide incentives to advertising Lions Clubs by awarding a percentage of the advertising sales made by the club or its members.

(c) Earnings shall be used to defray cost of entertainment and various other expenses of the convention not included in other accounts.

(d) When there is any net profit, fifty percent (50%) shall be given over to the District 50 Administrative Operating Fund for administrative purposes in the ensuing years, and the remaining balance may be distributed to the clubs in host Region or Zone(s) in a manner to be determined by the District Convention Committee.

5. FINANCE. The committee shall be comprised of not less than three (3) nor more than five (5) members, one of whom shall be the immediate past chairperson. The committee shall review, evaluate and submit, with or without recommendation to the District Governor and Cabinet, all proposals for expenditures other than regularly approved obligations. Assist in the preparation of District 50 budget, and shall assist any other committee in the preparation of its budget if so requested.

6. GLOBAL LEADERSHIP TEAM. To focus on the leadership development necessary for sustained growth and organizational success. Its purpose is to 1) provide a comprehensive global platform for developing more qualified leaders from the club level on up; and 2) to allow more customized and regional approaches for leadership training and development taking into account the vastly different regional and local needs within our district and around the world.

7. GLOBAL MEMBERSHIP TEAM. To focus on the membership growth and development necessary for sustained growth and organizational success. Its

purpose is to 1) provide a comprehensive global platform for developing more success towards membership development from the club level on up; and 2) to allow more customized and regional approaches for membership growth and development, taking into account the vastly different regional and local needs within our district and around the world.

8. HAWAII LIONS INTERNATIONAL YOUTH CAMP AND YOUTH EXCHANGE.

a. Hawaii Lions International Youth Camp. To promote international relations and youth activity by sponsoring a Lions International Youth Camp. Duties include but not limited to the following:

(1) Screening host families and youth applicants.

(2) Provide educational, cultural and program orientation to participants and host families.

(3) Ascertain that all youth participants have necessary documentation and insurance.

(4) Keep the District Governor informed of camp activities.

b. International Youth Exchange and Understanding. To promote the International Youth Exchange Program. The Committee shall be responsible for the formulation of policies and procedures governing inter-District communications; youth screening, orientation and proper hosting practices. This would include the determination of which club wishes to serve as the sponsoring club (sending a visitor), or the host club (receiving a visitor), or both. To serve as liaison between the club, the District Governor and Lions International for all International Relations activities, such as to instill the feeling of belonging to a world-wide organization and the desire to improve International Understanding and Cooperation.

9. INFORMATION TECHNOLOGY. To provide for the oversight and maintenance of the District website. To implement and monitor policies and procedures governing its contents, access and management.

10. INTERNATIONAL CONVENTION. To secure all information concerning the International Convention from the Lions International Office. To evaluate past participation at International Conventions; to plan and coordinate more effective participation by all members in the District. To circulate the information to all Clubs and work as closely as possible with the District Governor in the planning of the anticipated program at the International Convention. An official report of each Lions International Convention shall be completed and published in the Leo Liona, the District official publication, by the Chairperson of the Convention Delegation within ninety (90) days after the end of the Convention.

11. LEOS. A board of six (6) members shall be appointed by the District Governor to administer and guide the District-wide Leo Club program and activities in accordance with guidelines accepted at the Fortieth (40th) District 50 Convention in 1976 and which has been in effect since the 1976-77 administrative year. The term of the Board members shall be for three (3) years each, and staggered, with two (2) members being appointed each year.

12. LIONS CLUBS INTERNATIONAL FOUNDATION (LCIF). To support and promote the Lions Clubs International Foundation program within District 50 Hawaii.

13. LIONS HEARING PROGRAM. To implement and maintain a district plan of action for a public education and awareness program to understand the needs of those with hearing impairments in collaboration with District clubs, professional organizations and agencies and other groups supporting hearing education and awareness initiatives.

14. LIONS SIGHT PROGRAM. To implement and maintain a district plan of action for a public education and awareness program to understand the needs of those who are visually impaired. To encourage collaboration between District clubs, professional organizations and agencies and other groups supporting initiatives of the blind and visually impaired.

15. LIONS QUEST. To promote Lions Clubs International Lions Quest program which involves the home, school and community to cultivate capable, healthy young people of strong character through life skills, character education, civic value, service learning, tolerance and substance abuse prevention.

16. LONG RANGE PLANNING. To determine and recommend approval of future goals and directions of District 50 Hawaii covering a period of not less than three (3) years. The Chairperson of the committee shall be appointed to a two (2) year term.

17. PROTOCOL. To promote the use of Lions etiquette at Lions meetings, activities and functions.

18. PUBLICATION. To disseminate news and information of the District to each Lion through the medium of the Lions Publication, "Leo Liona", and is responsible in the publishing of the "Leo Liona" and shall see that it is issued to all the Lions of District 50 Hawaii.

19. PUBLIC RELATIONS. To keep the public and the District informed regarding all phases of Lionism in the District through the internet, press, radio and video. To encourage and assist clubs to intensify publicity.

20. RESOLUTIONS. To this committee shall be referred all proposed formal determinations and expressions which must be submitted in writing and passed upon before such resolutions are presented to the Convention for action. To keep a file of all Resolutions adopted at previous conventions; familiarize Clubs and membership on the value and intent of resolutions; to aid authors in the construction and edification of a resolution; to draft certain resolutions thanking the Mayor of the Host City, the Press, the Host Club, Presidents, the District Governor, Vice District Governor, and others who have assisted with the handling of the Annual Convention.

a. A resolution may be initiated by a Lion, a Lions Club, the District Cabinet, or the District 50 Resolutions Committee at any time throughout the year. However, the Resolutions Committee must first receive, analyze, and redraft, if necessary, all resolutions before recommending them for adoption either to the Cabinet and later to all Clubs in the District or at the Annual Convention.

b. After evaluating a proposed resolution as to intent, effectiveness, and influence upon the individual club as well as the District, the Committee has the right to recommend, or not recommend, its adoption either wholly or in amended form. The originator of the proposed resolution must be notified promptly of the action taken by the committee.

c. To properly and fairly evaluate a resolution, it is imperative that the Committee:

(1) Become familiar with all resolutions adopted at annual conventions; and

(2) Become familiar with the International Constitution and By-laws, and District 50 Hawaii Constitution and By-laws; and

(3) Become familiar with District 50 Hawaii Policies.

SECTION C. Administrative Personnel. The following, which are appointing by the District Governor, shall be identified as administrative personnel or functions:

1. Legal Advisor
2. Parliamentarian
3. Photographer(s)
4. Auditor

ARTICLE IV - HAWAII LIONS FOUNDATION

SECTION A. A Charitable corporation known as the Hawaii Lions Foundation shall be formed under the laws of the State of Hawaii and shall be a part of the permanent structure of District 50 Hawaii Lions.

SECTION B. The objects and purposes of this corporation shall be as they are prescribed in its Charter of Incorporation.

SECTION C. This Foundation shall be administered by a Board of Trustees under terms and conditions prescribed in the By-laws of said Foundation. The members of the Board of Trustees shall consist of one member for each Zone in the District.

SECTION D. All Lions Clubs of District 50, Lions International, shall be members of the Foundation. An annual voluntary contribution shall be requested from all clubs.

SECTION E. At the annual meeting held in conjunction with the District Convention, the Foundation shall submit a report of the current activities and an updated financial report. A proposed budget and proposed activities for the following year shall be transmitted to the general membership through each member club and Leo Liona after the first HLF trustee meeting held in July of the following fiscal year.

SECTION F. The Foundation shall develop the functional responsibilities of the Hawaii Lions Eye Bank and Makana Foundation including: operational procedures, budget development and controls, personnel procedures and other administrative functions.

SECTION G. Disaster Fund. The District 50 Lions Disaster Fund was established primarily to provide immediate funds to assist disaster victims. It would be preferred that these funds be administered within the disaster area by a Lions Club or Clubs in a manner which will be beneficial to disaster victims.

1. Definition of Disaster. Whenever a declaration is made by a County or the State of Hawaii, or the District Governor that a natural disaster condition exists, i.e. flooding, high winds, tsunami, or any condition in the opinion of the District Governor which is a disaster whether it affects an individual, family, or any other group of persons.

2. Requesting Aid. During a disaster, any Lions Club within the disaster area should contact the District Governor promptly requesting aid for the disaster

victims. The request may be either verbal or written. If verbal, a written confirmation should follow for record purposes. Upon hearing of a disaster, or upon receipt of a request for aid, the District Governor shall assign a Cabinet Officer to investigate, coordinate, and recommend the disbursement of funds as required. Inquiry should be made with the Lions Club in the immediate disaster area or a Civic Group, i.e. Community Associate, religious organizations, or a Disaster Relief Agency, i.e. American Red Cross, Salvation Army, etc.

3. Disbursement of Funds. The District Governor is authorized to designate the amount of each disbursement. The District Governor shall authorize the President of the Hawaii Lions Foundation to issue checks for monies in the Hawaii Lions Foundation segregate fund titled District 50 Disaster Fund. Checks shall be made payable according to the following priority:

a. A Lions Club within the disaster area, or any other Lions Club which will accept responsibility of administering the disaster funds.

b. Any Civic Organization, Community Association, religious organization, etc., which is spearheading a drive to assist the disaster victims. The Civic Group shall administer the funds.

c. Any Disaster Relief Agency, American Red Cross, Salvation Army, etc., which is assisting the disaster victims. The agency shall administer the funds specifically for victims in the disaster area.

Note: Checks shall be made payable to the group directly involved in assisting disaster victims, and for a specific disaster, e.g. "Koolauloa Lions Club – Sunset Beach Disaster Fund."

4. Replenishment of Funds.

a. When the District 50 Lions Disaster Fund is at a minimum level of \$30,000 the District Governor shall issue a memo to all Lions clubs in District 50 requesting their voluntary contribution to replenish the fund. Each Club's voluntary contribution may be calculated at the rate of twenty cents (\$0.20) per member per month, or two dollars and forty cents (\$2.40) per member per year. The District Governor may also issue a call for emergency contributions in such amounts as determined by the District Governor. Monies should be from the Clubs Activity accounts. All income earned by the fund shall remain in and become a part of the fund. The amount in the fund shall not exceed \$50,000 plus accrued interest.

b. Any person, Lion or otherwise, or business entity, may make a contribution to the District 50 Lions Disaster Fund.

c. All checks payable to said fund shall be made payable to the "HLF – District 50 Lions Disaster Fund."

ARTICLE V - EMBLEMS

The District Governor shall ensure that the use or any Lions emblems, names and logos of Lions Clubs International and District 50 Hawaii Lions are in accordance with guidelines established by Lions Clubs International.

ARTICLE VI - MEMBERSHIP

SECTION A. Lions in Military Service. Active members shall be included in total membership of a club. Inactive members shall be dropped from active membership and are not included in the total membership of the club or in the statistical columns of the regular monthly report. Obligations of dues and attendance at meetings for

Lions Military Service shall be as determined by Lions International. Upon return of an inactive member in service to active membership, the usual reinstatement fees will not apply. Lions in Service, active or inactive, receive credit for 100% attendance and continuous membership during the time they are serving with the Armed Forces.

SECTION B. Property Interest Forfeiture. Any Lion whose membership has been terminated in any manner shall forfeit all interest in any funds or other assets belonging to the club.

SECTION C. Uniform Procedure in Time of Death of a Lion Member. In the event of the death of a member in good standing with District 50 and Lions International, the following action shall be initiated immediately:

1. The President of the deceased member's club shall notify the Region Chair and Zone Chair;
2. The Region Chair shall then notify the District Governor by the fastest available medium;
3. The District Governor, or representative, shall immediately make arrangements to obtain a memorial plaque bearing the name of the deceased Lion, name of club, and day of demise;
4. The District Governor, or representative, shall prepare a resolution dedicated to the memory and honor of the deceased Lion. This resolution shall bear the name of the club and date of demise;
5. The plaque and resolution shall be promptly forwarded to the club President concerned who shall arrange for the presentation of the same to the next of kin of the deceased Lion in the most appropriate manner and time;
6. Notwithstanding the procedure outlined above, the club President may communicate directly with the District Governor if so deemed to be the most expeditious action to take, provided, however that the Region Chair and Zone Chair are also duly notified. Further, the District Governor may immediately initiate actions under Section C above voluntarily if notified of a member's death through any means other than described above, provide the Region Chair and Zone Chair and the club President concerned are duly notified that such actions have been taken.

SECTION D. Membership Distribution List. Club Secretaries shall report all additions, deletions, and changes of postal and e-mail addresses to the following committees: Publication, Public Relations, and Information Technology. This list will be used to disseminate District 50 Hawaii Lions information.

ARTICLE VIII- AMENDMENTS

These By-laws may be amended only at the Annual District Convention when such amendments is reported by the Committee on Constitution and By-laws and adopted by a two-thirds (2/3) affirmative vote of the delegates present in person, qualified and casting a vote, provided such notice of proposed amendment has been submitted to all clubs in District 50 at least forty-five (45) days prior to the Annual District Convention at which the amendment is to be voted on.